

Please complete **SECTION A** and return this form to the Mosque Treasurer with your cash or cheque. If you are paying directly into the Mosque bank account, this form will still need to be completed and proof of payment provided. Please keep this signed agreement along with your original receipt of payment as this will be required prior to repayment. Please note that all monies loaned or donated to Chelmsford Muslim Society must conform to UK law and be from halal sources.

## PLEASE CONFIRM THE AMOUNT YOU ARE GIVING AND YOUR PAYMENT METHOD

Amount (£): \_\_\_\_\_

**CASH**

**CHEQUE**

Payable to: Chelmsford Muslim Society

**DIRECT INTO BANK**

Bank: HSBC

AC Name: Chelmsford Muslim Society

AC Number: 32347911

Sort Code: 40 17 08

## SECTION A (to be completed by you, the lender or donor)

Are you making a Donation?

**Yes or No**

If you are making a Donation, can we claim Gift Aid on this?

**Yes or No**

If we can claim Gift Aid, please fill in your Charity Gift Aid Declaration below:

I want to Gift Aid this and any donations I make in the future or have made in the past 4 years to the Chelmsford Muslim Society. I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference. My Details:

Title \_\_\_\_\_ First name or initial(s) \_\_\_\_\_

Surname \_\_\_\_\_

Full Home address \_\_\_\_\_

Postcode \_\_\_\_\_

Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Please notify us if you wish to cancel this declaration, change your name or home address or no longer pay sufficient tax on your income and/or capital gains. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code

**If you are giving a Qard Hasan, please indicate how long your Qard Hasan is for:**

I would like my money returned at the end of 3 years from the date I make the Qard Hasan

Or, by (date) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

I reserve the right to seek the return of my Qard Hasan with 60 days' notice

Full name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

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## **SECTION B** (to be completed by Chelmsford Muslim Society)

**We, the Committee of Chelmsford Muslim Society, agree to repay your Qard Hasan back to you (or to your verified next of kin) on the date you specified above at Section A**

For and on behalf of the Committee of Chelmsford Muslim Society:

Full name (person 1) \_\_\_\_\_

Position \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Full name (person 2) \_\_\_\_\_

Position \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Reference \_\_\_\_\_ Receipt No. \_\_\_\_\_